



Portfolio Holder Report

The portfolio holder will make a decision on this item after seven days have elapsed (including the date of publication).

Report of:	Portfolio Holder	Date of publication
Marianne Hesketh, Service Director Performance and Innovation	Cllr Alan Vincent, Resources Portfolio Holder	14 March 2019

Reception refurbishment works to Garstang Swimming Pool, Oak Road, Garstang
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1. Purpose of report

- 1.1 To seek approval for reception refurbishment works to Garstang Swimming Pool, Garstang and to include the scheme in the Council's 2019/20 Capital Programme.

2. Outcomes

- 2.1 We will maximise commercial opportunities and improve the return from our assets.

3. Recommendations

- 3.1 That approval is given to carry out reception refurbishment works to Garstang swimming pool.
- 3.2 That the scheme, costing £45,947, is added to the Council's 2019/20 Capital Programme.

4. Background

- 4.1 Garstang swimming pool has previously seen refurbishment to the changing room areas. The reception area and counter are dated and refurbishment to this area is required to upgrade the facility in keeping with the previous changing room phase.

5. Key issues and proposals

- 5.1** Garstang swimming pool reception area, counter and entrance doors are dated and improvements are required to provide a more modern facility in keeping with the previous changing room refurbishment.
- 5.2** Quotations for the refurbishment works have been sought through 'The Chest' procurement portal. A supplier has been selected to undertake the refurbishment works at a cost of £41,767 with the remaining £4,180 allocated for minor and unforeseen works.

6. Delegated functions

- 6.1** The matters referred to in this report are considered under the following executive function delegated to the Resources Portfolio Holder (as set out in Part 3 of the council's constitution): "To consider the management, repair, maintenance and use of the Council's land and buildings."

Financial and legal implications	
Finance	The total scheme budget is £45,947 and this will be funded from the capital investment reserve and added to the 2019/20 Capital Programme accordingly.
Legal	The quotation process is compliant with the Council's Contract Financial Procedure Rules. A contract will be entered into with the successful contractor.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	✓
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

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List of background papers:		
name of document	date	where available for inspection
None		

List of appendices

None

Dems/ph/res/cr/19/0003dl1